FUTURE DREAMS
SUPPORT . AWARENESS . RESEARCH
FOR THOSE TOUCHED BY BREAST CANCER

Breast Clinical Nurse Specialist

Job Description

Hours: Permanent Role – Full time (37.5hrs). Regular evening and weekend work required for events and workshops, with time off in lieu.

Location: Hybrid — Future Dreams House (head office), community venues nationwide, and home-based administrative work

Salary: From £51,000 depending on experience

Reporting to: Lead Breast Clinical Nurse Specialist

Contract: Permanent, subject to a six-month probationary period

DBS requirement: Enhanced DBS check required prior to start

Organisational Context

This post is part of Future Dreams' commitment to supporting people affected by breast cancer so that 'Nobody faces breast cancer alone or without hope.' Future Dreams provides clinically credible information, education and community connection, working alongside the NHS, the private sector and other charity services to make sure nobody navigates a breast cancer diagnosis without expert support close at hand.

The post holder will play a key role in extending expert breast care nursing knowledge beyond the clinical setting — delivering direct one-to-one support, running education programmes and public-facing events, and representing the charity's clinical voice nationally. The role bridges clinical expertise with charity outreach, working closely with fundraising, communications and corporate partnership colleagues to ensure the charity's information and services remain clinically accurate, current and accessible.

Purpose of the Role

- Be the clinical resource for Future Dreams' visitor facing work, ensuring support, information and education the charity provides is accurate, evidence based, current and delivered with compassion.
- Extend the reach of specialist breast care nursing expertise into community, corporate and conference settings that sit outside the NHS pathway.

- Act as a trusted clinical voice for the charity with the media, corporate partners, donors and the wider breast cancer sector.
- Work closely with the Lead Breast Clinical Nurse Specialist to support the delivery of Future Dreams' clinical outreach, education and partnership priorities, contributing specialist nursing expertise to projects and relationships led by the Head.
- Support the multidisciplinary ambition of the charity by working seamlessly across clinical, fundraising, communications and operational teams.

Key Working Relationships

Internal

- Chief Executive Officer (CEO)
- Director of Operations and the Operations team
- Director of Fundraising and the Fundraising team
- Lead Breast Clinical Nurse Specialist
- Marketing and Digital teams
- Volunteers

External

- NHS and private sector breast care nursing teams, oncologists and surgeons
- Allied health professionals (e.g. physiotherapists, psychologists, lymphoedema specialists, dietitians)
- Other breast cancer and health charities and support organisations
- Corporate sponsors and event partners
- Community groups, local authorities and voluntary organisations
- National conference organisers and professional bodies (e.g. RCN, NMC-affiliated networks)

Main Duties and Responsibilities

1. Clinical Nursing Practice — One-to-One Clinical Support

- Deliver one-to-one (1:1) breast care nurse appointments — in person, by telephone and by video call — offering information and emotional support to people affected by breast cancer, in line with the charity's clinical governance framework.
- Provide accurate, up-to-date clinical information across the patient pathway (diagnosis, surgery, systemic treatment, radiotherapy, endocrine therapy, reconstruction, survivorship and

secondary breast cancer) to help service users make informed decisions about their care, working alongside — but never replacing — their NHS clinical team.

- Adapt communication style for age, health literacy, language and cultural background.
- Maintain accurate, confidential case records in line with the charity's data protection policy, NMC record-keeping standards and relevant clinical governance requirements, including timely documentation after each contact.
- Recognise the limits of the charity's role and refer or signpost promptly to NHS services, safeguarding teams, GPs or other specialist support (e.g. psycho-oncology, genetics, palliative care) where clinical need exceeds the charity's remit.
- Monitor caseload activity and outcomes, escalating complex or high-risk cases to the Director of Operations or external clinical supervisor as appropriate.

2. Community & Public Engagement — Clinically-Based Workshops

- Design, host and facilitate clinically focused workshops covering topics such as surgical pathways and recovery, endocrine (hormone) therapy, chemotherapy and other systemic treatment, radiotherapy, lymphoedema, and living with and beyond breast cancer, for service users and/or professionals.
- Ensure workshop content is evidence-based, accessible and regularly reviewed for clinical accuracy, updating materials in line with changes to national guidance (e.g. NICE, ABS, NHS England).
- Adapt workshop delivery for different audiences and settings, including online webinars, in-person sessions and pre-recorded content.
- Gather participant feedback after workshops and use it to refine future content and delivery.

3. Community Meet-Ups & Masterclasses

- Host regular community meet-ups, creating a welcoming, safe space for service users and their loved ones (‘Supporters’) to connect and access support.
- Host community and corporate Breast Health Masterclasses to raise public awareness, promote early detection and improve breast health literacy across corporate partners and the communities Future Dreams serves.
- Build and sustain relationships with local community groups, faith organisations and voluntary partners to widen the reach of the charity's health education work, particularly in under-served or hard-to-reach communities.

- Identify potential opportunities to extend Future Dreams' community and clinical reach and feed these into the Lead Breast Clinical Nurse Specialist for consideration and development.

4. Hospital & Clinical Outreach

- Support the delivery of Future Dreams' hospital and clinical outreach projects, including providing specialist breast care nursing expertise at partner sites.
- Work with the Lead Breast Clinical Nurse Specialist to support the implementation of new outreach services and pathways.
- Build effective day-to-day relationships with hospital teams and other healthcare professionals involved in outreach activity.
- Contribute to the monitoring, evaluation and continuous improvement of outreach projects, including feedback from service users and clinical partners.

5. National & Corporate Representation — Conference Presence

- Host stands at national healthcare professional conferences, representing Future Dreams' services and building relationships with the wider breast care professional community.
- Keep abreast of national developments, guidelines and research in breast oncology to ensure the charity's clinical presence reflects current best practice.
- Represent Future Dreams on relevant clinical or professional working groups, panels and networks as agreed with the CEO or Director of Operations.

6. Presentations

- Deliver clear, engaging presentations to service users, the general public, corporate partners and sponsors, and other healthcare professionals, tailoring content and tone to each audience.
- Support fundraising and corporate partnerships colleagues by providing clinical input and credibility for donor events, corporate briefings and sponsorship activity, including occasional media or press engagement with the Communications team's support.
- Prepare presentation materials to a professional standard, ensuring clinical accuracy is reviewed before public use.

7. Education & Workforce Development — Professional Education Programmes

- Contribute to the development and delivery of Future Dreams clinical training education offer, including structured programmes for Breast Clinical Nurse Specialists, allied health professionals, other healthcare professionals and, where appropriate, corporate or community audiences.
- Produce and maintain training materials and resources that reflect current evidence and national guidance, including presentation decks, handouts and e-learning content where relevant.
- Evaluate the impact and reach of education programmes and report outcomes to the Director of Operations.

8. Management & Governance — Service Development and Governance

- Contribute to the development, review and audit of the charity's services, workshops, protocols and information resources.
- Use service user feedback and outcome data to inform continuous improvement of clinical and education activity, contributing to impact reporting for funders and trustees where required.
- Work within the charity's clinical governance, risk management and safeguarding frameworks, reporting incidents and concerns appropriately and promptly.
- Attend and actively contribute to relevant internal meetings, including Operations, clinical/service review, project, safeguarding and other cross-organisational meetings as required.
- Attend and participate in external meetings with NHS, private healthcare, community, corporate and other partners as required, providing specialist clinical input and representing Future Dreams professionally.
- Follow through agreed actions arising from meetings and ensure relevant information is communicated appropriately to colleagues.
- Support the effective and appropriate use of budget and resources allocated to clinical services, workshops and events, including basic monitoring of spend against agreed budgets.
- Build effective working relationships across the voluntary, community and NHS sectors to ensure coordinated support for people affected by breast cancer.
- Support recruitment, induction and clinical supervision of relevant volunteers or students on placement, where applicable.

9. Personal Professional Development — Continuing Development

- Maintain current NMC registration and comply with revalidation requirements.
- Keep up to date with developments in breast oncology, surgery and related treatment through ongoing continuing professional development (CPD).
- Participate in regular clinical supervision and an annual performance appraisal.
- Work towards further relevant qualifications (e.g. education, advanced communication skills) as agreed with line management.

10. General — Organisational Responsibilities

- Observe the charity's policies, procedures and code of conduct, along with all relevant statutory and professional (NMC) obligations.
- Role-model the charity's values in all interactions with service users, colleagues, volunteers and partners.
- Maintain strict confidentiality of personal information relating to service users, donors and staff, in line with data protection legislation (including UK GDPR).

- Undertake any other duties reasonably requested by the CEO or Director of Operations that are commensurate with the seniority and clinical nature of the role.
- This job description is a guide to the general scope of the role and is not exhaustive; duties may evolve and will be reviewed periodically with the post holder.

Safeguarding

Future Dreams is committed to safeguarding adults and children at risk. All employees are responsible for supporting this commitment by:

- Completing mandatory safeguarding training for adults and children.
- Familiarising themselves with the charity's safeguarding policies and reporting procedures.
- Reporting any safeguarding concerns promptly and appropriately, escalating to the designated safeguarding lead where required.

Person Specification

Category	Essential	Desirable
Education & Qualifications	-Registered Nurse (RN) with current NMC registration. -Educated to degree level, or equivalent post-registration qualification in oncology, breast care or a related specialism. -Evidence of ongoing professional development relevant to breast oncology and surgery. -Advanced communication skills training (e.g. breaking bad news).	-Teaching, mentorship or education qualification. -Working towards or holding a Master's level qualification in a relevant clinical field.
Knowledge & Experience	-Extensive breast oncology and breast surgery knowledge and experience, gained in a specialist clinical setting. -Experience providing one-to-one clinical consultations -Up-to-date knowledge of current clinical practice, national guidelines and professional issues in breast cancer care.	-Experience working in, or with, the charity or voluntary sector. -Experience representing a service at conferences, exhibitions or public-facing events. -Experience of community outreach or public health engagement.

Category	Essential	Desirable
	-Experience of working independently and as part of a multidisciplinary or cross-organisational team. -Experience of designing and delivering education programmes or workshops for clinical staff or the public.	
Skills & Competencies	-Excellent communication skills, able to convey complex clinical information clearly to service users, the public, corporate partners and other health professionals. -Confident public speaking and presentation skills. -Strong organisational and event-planning skills, able to plan and host workshops, community meet-ups and conference stands. -Ability to build rapport quickly with service users, volunteers, donors and professional stakeholders. -Skilled in using digital tools for education delivery (e.g. presentation software, virtual event platforms). -Experience collecting and analysing data for audit or reporting purposes.	-Experience using CRM or case-management systems. -Confident engaging with media or press on clinical topics.
Personal Qualities	-Empathetic, resilient and calm under pressure. -Alignment with Future Dreams' values: empathetic, collaborative, adaptable, inclusive and honest. -Self-motivated, able to manage a varied workload spanning clinical and outreach duties. -Collaborative and comfortable engaging a wide range of	-Commercially aware, with an understanding of how clinical expertise, education and training can support sustainable income generation, partnerships and organisational growth while maintaining clinical integrity.

Category	Essential	Desirable
	stakeholders, including corporate and community partners. -Passion for breast health advocacy and charity sector public engagement.	
Other Requirements	-Willingness and ability to travel to community venues and national conferences, with evening/weekend working for workshops and events. -Enhanced DBS check (or equivalent), as required for a role involving direct contact with service users.	